



Schools' Animal Ethics Committee
Teacher Application Form 2023
3-year term

Application for ethical approval for investigation/project involving live animals

You must apply for approval **before** beginning your work. Please tick which of the 2023 Committee meetings you would like your application to be considered at. Please ensure your application is submitted at least 2 weeks before the committee date:

- 20th Feb** **3rd April** **15th May** **6th June**
- 26th June** **21st August** **24th November**

In special circumstances the Committee may consider applications at other times.

Date of application:			
Supervising teacher:			
Additional teachers:			
School name:			
School address:			
Intended dates of investigation – maximum 3-years:			
Year 1 start:	/ /	Year 1 end:	/ /
Year 2 start:	/ /	Year 2 end:	/ /
Year 3 start:	/ /	Year 3 end:	/ /
Year level of students:		number of students in each year:	

Completing the application form

Please email the completed form to animalethicscommittee@nzase.org.nz

You must email the Committee (animalethicscommittee@nzase.org.nz) as soon as your investigation dates are confirmed each year. This allows planned monitoring of a selection of projects, a requirement of the Committee's Code of Conduct under the Animal Welfare Act.

Consider the 3Rs

Ethical and welfare issues surrounding any teaching activity involving animals must be considered. The principles of Replacement, Reduction and Refinement, known as the 3Rs, should guide your activity planning:

- **Replacement** – where possible animals should be replaced by, for example, models, software, or videos
- **Reduction** – use no more than the minimum number of animals necessary - reducing the number of animals, however, should not be at the expense of greater suffering of individual animals
- **Refinement** – activities must be streamlined to minimise handling, discomfort, distress or pain in animals

Supporting material

- Please include additional material (e.g., handouts provided to students, diagrams or photographs of any caging or devices used). The Committee need this information to understand and approve your project.
- If your project involves catching, or obtaining the eggs, dead bodies or parts, of any native mammals, birds (except game birds), reptiles or amphibians, or bush and ground wetas, ground or carab beetles, Nelson cave spiders, snails, black and red coral, or spotted black groper, you need to get a permit from the Department of Conservation (www.doc.govt.nz/) and may need to consult with local iwi. A permit may also be required to remove native species from National Parks or Reserves. Please attach a copy of any permits required.
- For information on how to look after the animals in your class project see the booklet "Caring for Animals" [Caring-for-animals-in-the-classroom](#)

Application for Ethical Approval for Investigation/Project Involving Live Animals

1. Investigation Title

2. Method

Attach the detailed plan of the materials and method you intend to use, including:

- Where will you obtain the animals from.
- How the animals will be obtained/collected.
- How the animals will be transported. Please also explain how they will be contained/caged in transit.
- Where will the animals be kept.
- How the animals will be cared for, including housing, feeding, cleaning and weekend care.
- How the investigations will be conducted (i.e. the methodology).
- Identify any risks to the health or well-being of the animals as a result of the investigation.
- Identify how any risks to the health or well-being of the animals will be minimized or avoided.
- How you will care for any animals that become unwell or distressed.
- How will animals be dealt with at the end of the investigation e.g., kept in or returned to their original environment, returned to a similar environment, (please explain where) or kept elsewhere (please explain where). If the animals need to be killed at the end of the project, explain why this is necessary, how this will be done humanely, and who will undertake it and what experience have they with the procedure.
- How your investigation design has considered the 'three Rs'.

3. List the type and number of animals that you will use:

Animal type:		Number:	
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4. Teachers' experience: Briefly describe the teachers' experience in handling these animals in the classroom and the field.

5. Student competency: How will you ensure your students are trained and competent at handling and taking care of the animals?

6. Will students keep a detailed logbook of their investigation?

YES / NO

7. Signature of Applicant (s):

Subject to approval (and any associated conditions) - by signing this application you agree to complete the investigation as stipulated. You are aware of your obligations during and after the investigation (see page 5 for further detail) including the requirement to complete monitoring during the investigation and submit an annual statistic return no later than one month following the completion of the investigation.

During your investigation

You must email the Committee (animalethicscommittee@nzase.org.nz) as soon as your investigation dates are confirmed each year. This allows planned monitoring of a selection of projects, a requirement of the Committee's Code of Conduct under the Animal Welfare Act.

After your investigation has been approved, if you need to change the design including the source, type, and numbers of animals or what you do to them, and any materials, housing or foods used, you must first seek approval from the Committee.

You must monitor your investigation as it happens and ensure the physical and mental well-being of the animals at all times. Evidence of this monitoring is required – and will include video footage of the students at work.

All involved in this Investigation should be mindful of the risks and carefully observe the animals so that the investigation can be stopped immediately if the animals show any signs of illness, pain, discomfort or distress.

After your investigation

After your investigation is completed each year, you must complete a Statistics Form detailing:

- ✓ what animals were used
- ✓ how many were used
- ✓ what happened to them after the investigation

This information is required by the Ministry of Primary Industries for annual reporting. Short video evidence of the investigation should be emailed to the Animal Ethics Committee.

Failure to return a statistics return within a month of completing the investigation may jeopardise your existing approval.

For NZASE AEC use only

File number:

Approval	Granted / Provisional / Declined					
Signature	Designation					
Date of approval	/	/	Period of approval	years		
	Year 1		Year 2		Year 3	
Investigation completed	/	/	/	/	/	/
Annual Statistics returned	/	/	/	/	/	/